

COSCARE
Croydon Out Of School Care

Young St Croydon
PO Box 67 Croydon 2132
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CHANGE OF DETAILS FORM

Please provide Coscare with 2 weeks notice for a cancellation booking. An increase in permanent days can be done at any time, so long as there are additional places available. I/We wish to change the permanent enrolment of our child/ren _____ commencing week beginning Monday _____. Please tick the "Current Days" box with the permanent days your child/ren now attend. Please then tick the "Updated Days" box with the new permanent days you would like your child/ren to attend.

CURRENT DAYS

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
AM					
PM					

UPDATED DAYS

	MONDAY	TUESDAY	WEDNESDAY	THURSDAY	FRIDAY
AM					
PM					

I/We hereby agree to pay at least one week in advance for the above updated sessions. I understand that if my child/ren are unable to attend on these sessions then I/we are still liable for the payment of these sessions.

Signed: (Parent/ Guardian)_____ Dated_____

Please complete this section for changes to your personal information:

Phone numbers

Mother's Home Phone number: _____

Mother's Work Phone number: _____

Mother's Mobile Phone number: _____

Father/partner's Home number: _____

Father/partner's Work number: _____

Father/partner's Mobile number: _____

Addresses

Both parents home address: _____

Mother's Home Address: _____

Father's Home Address: _____

Work details

Mother's place of work : _____

Father/partner's place of work: _____

Emergency Contacts

Person 1: _____

Person 2: _____

Person 3: _____